

Join the Jon Witzel Team:

Project Manager

Job Description

We are seeking a dedicated and experienced Construction Project Manager to support our residential, commercial and agricultural projects from design through to completion. The ideal candidate will possess exceptional organizational and managerial skills, ensuring that projects are executed within budget, adhere to quality standards, and meet client expectations.

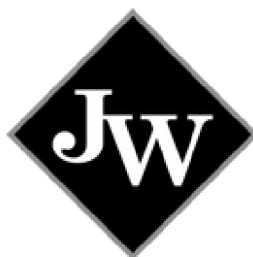
Responsibilities

- Manage construction projects from design through to completion, for commercial and agricultural projects
- Responsible for detailed planning, estimating, proposals and site supervision for various projects
- Manage multiple projects simultaneously
- Complete planning with sub consultants, with customer's budget requirements in mind
- Compose construction schedule and management to ensure quality and budget expectations are met
- Managing budgets and monitoring invoices and receipts for project
- Complete detailed cost analysis
- Ordering materials and supplies
- Coordinate site supervisors, employees, subcontractors and suppliers
- Establishing and managing relationships with suppliers, sub trades
- Maintaining effective communication with clients, employees, sub trades, suppliers, inspectors
- Complying with all government regulations and permit requirements

Skills & Assets

- A university degree or college diploma in Project Management, Construction Management or civil engineering technology, or a related field or equivalent work experience
- Minimum 3 years' experience in project management
- C.E.T. and/or equivalent combinations of technical training is an asset
- Excellent problem solving and communication skills
- Proficient in AutoCAD and Bluebeam
- Well organized; able to work under pressure
- Willing to work collaboratively in a team environment and participate in weekly team meetings

Jon Witzel Contracting is a continually growing company with a solid reputation in the building industry. We offer competitive compensation and benefits and potential for job growth. Our dynamic team environment is made up of individuals who are dedicated to their craft and take each project seriously. We value our clients and develop lasting relationships founded on trust, reliability, and excellence. If you share our strong work ethic and values and have either construction experience or just an ability to learn, we would like to hear from you.



JON WITZEL
CONTRACTING LTD.

519-662-4239 | jonwitzel.com |

