

## Join the Jon Witzel Team:

# Estimator

Jon Witzel Contracting is a continually growing company with a solid reputation in the building industry. We offer competitive compensation and benefits and potential for job growth. Our dynamic team environment is made up of individuals who are dedicated to their craft and take each project seriously. We value our clients and develop lasting relationships founded on trust, reliability, and excellence. If you share our strong work ethic and values and have either construction experience or just an ability to learn, we would like to hear from you.

### Job Description:

- ◆ **Jon Witzel Contracting is looking for an experienced Estimator for our residential and commercial sectors. In this position, you will compose detailed estimates and budgets for the specified project, working both independently and collaboratively in a small team.**

### Responsibilities:

- ◆ **Ability to review and understand design drawings, blueprints and project scope of work**
- ◆ **Complete detailed quantity take-offs of materials specified**
- ◆ **Prepare detailed costing for entire project by compiling quantity take offs and subcontractor bids and labour**
- ◆ **Compare and verify consistencies of all material costing and subcontractor bids**
- ◆ **Compose detailed written proposal estimates for client submission**
- ◆ **Create and update job reports and data**
- ◆ **Communicate with homeowners, colleagues, subtrades daily (via phone, email, in-person)**
- ◆ **Report daily to Project Manager**



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519-662-4239 / [jonwitzel.com](http://jonwitzel.com) /



### Skills and Assets:

- ◆ Knowledgeable in the construction sector required
- ◆ Very detail-oriented
- ◆ Strong ability to work collaboratively, as a team
- ◆ Knowledgeable of building code, construction techniques, and building sciences
- ◆ Knowledgeable in Microsoft Office, Auto CAD and Bluebeam an assist
- ◆ Strong interpersonal and communication skills
- ◆ Strong written skills
- ◆ Strong organizational skills, with the ability to prioritize multiple tasks
- ◆ Punctual; good time management skills
- ◆ Eager, willing to take initiative
- ◆ Ability to problem solve and find solutions
- ◆ Able to give and receive feedback in order to improve work quality and advance skills
- ◆ Takes pride in the quality of their work
- ◆ Valid driver's license or transportation to shop

\*\*A Signing Bonus will be offered to successful applicants, prorated based on experience.

\*\*Willing to train previous construction supervisors in estimating role based on experience

Please email your resume to [jon@jonwitzel.com](mailto:jon@jonwitzel.com). We thank you for your interest.

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*Jon Witzel Contracting specializes in residential, commercial, and agricultural construction. Our highly-skilled and diverse team of building professionals is fully trained in the best, most up-to-date practices. Based in New Hamburg, Ontario, our work spans Oxford, Perth and Waterloo Counties and beyond.*



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